

Request Summary Report

PR-2017-00357 / LO - Employee

Track:	Default	Date on Request:	2017-04-17
Perfected:	2017-04-17	Date Initially Received:	2017-04-17
Due:	2017-06-27	Requester File Ref. #:	
Completed:	2017-05-25	Jacket Number:	
Officer Assigned:	O'Shea, Lynn	Request Transferred In:	No
Decision Maker:	O'Shea, Lynn	Response Time:	28
Deadline:	40		

Summary: all records related to Kurt Diem
 Request Text: kurt diem is affiliated with the university of washington, in the department of laboratory medicine.
 i am requesting all records maintained by the university of washington relating or pertaining to kurt diem. my contact information and mailing address are below. i would like the records to be produced on a cd.
 thank you in advance for your assistance. have a nice day.

EXTENSIONS

Extension Type	Extension Days	Extension Date
Extension 1	20	2017-05-15

EXEMPTIONS

Exemption Type	Number Of Times	Statutes Applied
FERPA	1	
RCW 42.56.050	3	
RCW 42.56.070(1)	1	
RCW 42.56.230(3)	39	
RCW 42.56.230(3)*	3	
RCW 42.56.230(5)	115	
RCW 42.56.250(2)	19	
RCW 42.56.250(4)	14	

FEES

Date	Transaction Type	Fee Type	Unit Cost	Quantity	Charge	Payment
2017-05-25	Actual	_Disks w jewel case	\$0.36	1.00	\$0.36	
	Currency:	USD\$				
2017-05-25	Actual	_Packaging	\$0.29	1.00	\$0.29	
	Currency:	USD\$				
2017-05-25	Actual	_US Postage - Disc	\$1.93	1.00	\$1.93	
	Currency:	USD\$				
2017-05-31	Payment Received	_Disks w jewel case		0.00	\$0.00	\$0.36
	Currency:	USD\$				

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2017-05-31	Payment Received Currency:	_Packaging USD\$	0.00	\$0.00	\$0.29
2017-05-31	Payment Received Currency:	_US Postage - Disc USD\$	0.00	\$0.00	\$1.93
Balance Due:					\$0.00

ACTIVITY

Action	Contact	Created	Due	Completed	On Hold	Elapsed
Note to File	Office of Public Records - O'SHEA, Lynn	2017-06-15	2017-06-15	No	0	
Comments:	LIT HOLD, LITIGATION HOLD					
Note to File	Office of Public Records - O'SHEA, Lynn	2017-06-01	2017-06-01	No	0	
Comments:	On 6.1 I opened this request and noticed that I had left the Release stack labeled as "STAGE 1 DRAFT", and I changed it to "RELEASE".					
Case Closed - Redactions/Exemptions	Requester	2017-05-25	2017-05-25	No	0	
Comments:	release + inventory					
Invoice Sent	Requester	2017-05-25	2017-06-16	2017-05-31	No	3
Comments:						
AddlExtensionReminder	Requester	2017-05-15	2017-06-13	2017-05-25	No	8
Comments:	closed, not sent.					
Search Extension	Human Resources, Administration - ALICESUN, Ebonie	2017-05-02	2017-05-16	2017-05-05	No	3
Comments:						
PartialResponse	Human Resources, Administration - ALICESUN, Ebonie	2017-04-26	2017-04-26	No	0	
Comments:	via email					
Note to File	Compliance and Risk Services - SPUNG, Shari	2017-04-25	2017-05-25	No	22	
Comments:	Shari Spung wants copy of records >> CD burned & gave to Kathleen on 5/25.					
Extension Reminder	Requester	2017-04-24	2017-05-15	2017-05-15	No	15
Comments:						
Clarification Requester	Requester	2017-04-24	2017-05-08	2017-04-28	No	4
Comments:	clarification email re 3 requests >> On 4.26 requester replied repeating request language. >> LO replied to say thank you only >> Per MGM, will search for normal employment records.					
PartialResponse	UW Medicine - FISCHER, Lauren	2017-04-21	2017-04-21	No	0	
Comments:	UWM 1 via OneDrive					
SearchRecords	Human Resources, Upper Campus - KORNBERG, Mindy	2017-04-18	2017-05-02	2017-05-05	No	13
Comments:	On 5.5 HR sent remaining recs					
SearchRecords	UW Medicine - OLIVER, Lori	2017-04-18	2017-05-02	2017-05-02	No	10
Comments:	On 5.2 final installment					
SearchRecords	Payroll, UW - MANEKIA, Cheryl	2017-04-18	2017-05-02	2017-04-27	No	7
Comments:	paper					
ACKLetter	Requester	2017-04-17	2017-04-24	2017-04-24	No	5
Comments:	NEED CLARIFICATION					

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Note to File	Compliance and Risk Services - SPUNG, Shari	2017-04-17	2017-04-17	No	0
Comments:	Notified Shari Spung. Per Shari, sent copies of 3 requests to SAAG working on case, Jayne Freeman @ jfreeman@kbmlawyers.com.				

CLOSING

Date Completed:	2017-05-25	Method of Access:	Copies given
Decision Communicated:	2017-05-25	Method of Delivery:	Regular Mail
Request Disposition:	Partial Grant	Other Reasons for Denial:	Not Applicable
Pages Received:	1018	Request Transferred Out:	No
Pages Reviewed:	1018		
Pages Granted:	618		
Pages Not Relevant:	3		
Comment:			
Disposition:		Release Date:	
Pages Reviewed:		Method of Delivery:	
Pages Granted:		Other Reasons for Denial:	
Pages Not Relevant:		Method of Access:	
Version :			

Sections:

AccessPro Case Management:
 AccessPro Redaction: RCW 42.56.070(1), FERPA, RCW 42.56.250(4), RCW 42.56.050, RCW 42.56.230(3)*, RCW 42.56.230(5),
 RCW 42.56.230(3), RCW 42.56.250(2)